

Salzburg (Austria)

1. ICNM – International Center for New Media

Duration: 01.05.2012 – 31.12.2012

where: Salzburg (Austria)

2. Caritas home for refugees

Duration: Beginning of September 2012 – End of June 2013

where: Salzburg (Austria)

If you are interested in one of these projects, they should please fill the application form that you can find attached and send it together with a CV, a letter of motivation and a picture to [Ola@jyif.org](mailto:Ola@jyif.org) before 22<sup>nd</sup> of Jan 2012.

## Project no. 1 International Centre for New Media

### Project environment

Project Environment

The project team of the ICNM will 2012 be working on the following two projects:

World Summit Mobile Award

The World Summit Award Mobile (WSA-Mobile) is a global initiative to select and promote the world's best in mobile content and innovative applications within the framework of, and in cooperation with, the United Nations' World Summit on the Information Society (WSIS), mandated by the WSIS Plan of Action and executed in collaboration with UNESCO, UNIDO and UN GAID.

The WSA [www.wsis-award.org](http://www.wsis-award.org) is the flagship initiative of the UN and its Global Alliance for ICT and Development in short GAID. It emphasizes cultural diversity and identity, the creation of varied information content and the digitalization of educational, scientific and cultural heritage. It aims to make the benefits of the new Information society accessible and meaningful for all humanity, and in particular, to raise public awareness and give deserved public recognition to the highest quality e-Content, produced all over the world. <http://wsa-mobile.org/>

World Summit Youth Award

The WSYA selects and promotes best practice in e-Content and technological creativity, demonstrates young people's potential to create outstanding digital contents and serves as a platform for people from all UN member

tates to work together in the efforts to reduce poverty and hunger, and to tackle ill-health, gender inequality, lack of education, lack of access to clean water and environmental degradation.

WSYA is therefore both a showcase to the world for young designers, technologists and e-Content creators, and a global scale contribution to reducing poverty, protecting the environment, sharing knowledge and empowering young people.

The WSYA is promoted in all UN member states through the networks of the World Summit Award (WSA) the UN Global Alliance for ICT, other participating UN Organisations and Agencies, governments and NGOs, youth organisations and all those committed to making a real difference in the achievement of the MDGs.

Email: WSYA Office

Web: [www.youthaward.org](http://www.youthaward.org)

There are two designated project managers for each of the projects mentioned above, but due to the small amount of team members, the whole team works together in several project phases (e.g. before and during events)

### Proposed Activities

The volunteer will have the possibility to join the project teams of the activities mentioned above. The team members will show him/her how to plan, organize and execute international projects in the field of e-content valuation.

The volunteer can support the team in different fields and steps of the projects: administration, marketing, communication, event organisation, reporting

These activities can be: communicating with producers interested in participating in the contest; controlling the producers database; checking entries; giving support to update the project websites; take part in organizing events in different countries (e.g. Mexico, India, UAE, ...)

### Examples of general work tasks:

Support of daily business, such as writing emails to partners, former winners and network members of all different projects (WSA, WSYA, WSA-mobile), answering general requests regarding the competitions (via email and phone), follow-up with applicants

Updating project websites (WSA, WSYA, WSA-mobile) regarding: content (news, press clippings) and profiles of experts, winners, ambassadors, board members)

Organizing press clippings (saving, printing, archiving)

Contact database: adding new contacts, updating existing contacts

Research: finding new outreach partner and other partner organizations worldwide

Updating marketing materials

Organizing photo archive

Preparing contest statistics (for all projects)

### Volunteer Profiles

The ICNM is interested in young persons who are interested to bring their social and cultural experience into international projects (English speaking preferred). We expect volunteers who are willing to learn and who have a general interest in new media and e-contents.

The recruitment process will be organized in 3 steps:

step 1: check of all applications, a list will be discussed with project managers and a first selection will be done

step 2: skype interviews with selected volunteers. From ICNM the interviews will be done by 2 persons (a project manager and the person responsible for staff). After this round 1 person will be suggested to the honorary president

s volunteer.

Step 3: a second (final) skype interview with the honorary president of the ICNM

Number of volunteers hosted: 1

Risk prevention: The volunteer can contact the ICNM secretariat for all questions regarding daily life. In case of emergency question the volunteer can contact the person responsible for staff via mobile number.

One team member will take over the role of a “mentor” – who will be a partner for the volunteer in social, intercultural and (if necessary) private questions and problems.

We can guarantee for a safe working environment – according to Austrian law. The coordinating organisation also guarantees for safe living conditions and will also be involved in crises that cannot be solved within the project.

The volunteer should be over 18 years, as we cannot offer the necessary supervision, protection and safety.

## Motivation and EVS experience

The ICNM is an international operating organisation. It tries to bring this internationality also to the team situated in Salzburg. The intercultural background is one of the assets which helps the ICNM to communicate with partners in more than 168 countries of the world.

As a non-profit organization the ICNM seeks to keep the “volunteer-spirit” and to receive fresh ideas from outside and not to lose out enthusiasm in the daily business.

## Description of the organisation

ICNM is a Non Profit Organization, working throughout the European Countries (33) and networking around the world (Africa, America, Asia). Programs and projects regarding analysis, support and training for the development of New Media content and markets.

The World Summit Award (WSA) is a global activity to select and promote the world's best e-Content and most innovative ICT applications. It offers a worldwide platform for all who value the creative use of ICTs and who are committed to making today's information society more inclusive.

WSA is based on a unique mechanism of a global contest supported by national selections of best practice and a sequence of content-focused national and international events, content conferences and promotional exhibitions. WSA partners come from governments, private sector and civil society in over 160 UN member states. WSA complements the UN agenda for the development of the information society and supports specifically the UN Millennium Development Goals of ending poverty, hunger and disease, providing education for all, saving the environment and giving a fair share to women through the use of ICTs.

The World Summit Award Mobile (WSA-Mobile) is a global initiative to select and promote the world's best in mobile content and innovative applications within the framework of, and in cooperation with, the United Nations' World Summit on the Information Society (WSIS), mandated by the WSIS Plan of Action and executed in collaboration with UNESCO, UNIDO and UN GAID.

The World Summit Youth Award (WSYA) selects and promotes best practice in e-Content and technological creativity, demonstrates young people's potential to create outstanding digital contents and serves as a platform for people from all UN member states to work together in the efforts to reduce poverty and hunger, and to tackle ill-health, gender inequality, lack of education, lack of access to clean water and environmental degradation.

WSYA is therefore both a showcase to the world for young designers, technologists and e-Content creators, and a

lobal scale contribution to reducing poverty, protecting the environment, sharing knowledge and empowering young people.

The WSYA is promoted in all UN member states through the networks of the World Summit Award (WSA) the UN Global Alliance for ICT, other participating UN Organisations and Agencies, governments and NGOs, youth organisations and all those committed to making a real difference in the achievement of the MDGs.

## Project no. 2

### Caritas - Flüchtlingshaus

#### Project environment

##### Project Environment

The head organisation of the CARITAS is a Catholic institution whose core belief is to try to help and support people in need.

The "CARITAS Flüchtlingshaus" is actively involved in the work with refugees. We operate two homes for refugees in Salzburg and Puch, where we mainly focus on the social support of the residents. We want to give shelter to the refugees until the legal proceedings are finished and it is clarified what happens to the refugees. We work together with various other institutions devoted to ease the fate of the refugees: Amnesty International, Refugee Service of the Protestant Church and other initiatives, also within the national CARITAS network and cooperate on an international level with the UNHCR.

Caritas offers a long-term EVS (10 months) for 1 volunteer. The volunteer is directly involved in the institution of the home for refugees; where even the supervision and instruction of the volunteers takes place. Furthermore, there is the possibility to get to know the whole organisation of CARITAS in Salzburg, with its different institutions. Salzburg City has 150.000 inhabitants. As it is administration- and Shopping-centre it has everything you need, in a small area. (And even more... lots of tourist stuff in town centre.) The living quality is very high: nature (river, mountains, forests, lakes) in and around town; cycling is possible to almost every point in town along the river Salzach; pedestrian zones, ... Besides the world-famous 'Salzburger Festspiele' and 'Universität Mozarteum' you can also find many low-cost and alternative cultural events. Salzburg has a very beautiful town centre with a very long history. Salzburg is also a students' town, where you can study almost everything. It's not one big campus, but spread over the whole town.

##### Proposed Activities

##### Tasks:

General tasks for the volunteer will be organizing activities with and for the refugees in the project (within the possibilities of the hosting placement), assistance in the general running for the organisation, accompany inhabitants to authorities, institutions or hospitals and physicians etc.

Practical arrangements:

Working hours and days off: 30 h per week, Monday – Friday, 2 consecutive days off per week. 2 days holidays per month for the duration of the project.

The EVS will develop mutual understanding between people from many different cultural backgrounds. Especially in this project the theme European Citizenship will be tackled in many ways and will influence all people involved in a positive way of thinking and acting.

A timetable can look like this; 30 h per week:

Monday: Assistance of the general organisation of the house, administrative support activities, German language course, supporting the youngsters by helping with their homework, leisure time activities with the refugees.

Tuesday: Assistance of the general organisation of the house, administrative support activities, company of refugees to authorities/doctors/institutions, supporting the youngsters by helping them with their homework, leisure time activities with the refugees.

Wednesday: Assistance of the general organisation of the house, administrative support activities, German language course, supporting the youngsters by helping with their homework, leisure time activities with the refugees.

Thursday: Assistance of the general organisation of the house, administrative support activities, supporting the youngsters by helping them with their homework, mentoring – reflexion of the daily basis, the future tasks.

Friday: Assistance of the general organisation of the house, administrative support activities, translating for the office staff and for the refugees, company of refugees to authorities/doctors/institutions, leisure time activities with the refugees.

#### Volunteer Profile

Profile: We expect interest in working with people coming from minorities, interest in getting to know people from other cultures, the ability to listen to our clients.

Advantageous would be: driving license B, foreign language skills (e.g. french, russian, ...)

Vacancy: Our coordinating organisation Akzente takes care of informing partners about a vacancy at our project. They work within their networks, through the website [www.youthnetworks.eu](http://www.youthnetworks.eu) and within the EVS database.

Selection: The coordinating organisation usually collects the applications and makes sure that all relevant information is included in them. They pass the application to us, and within our team we decide on the new volunteer. Together with Akzente we inform the selected volunteer.

Match: We look for motivation and working with people from minorities, interest in getting to know people from other cultures, the ability to listen to our clients. We make sure, that we will be able to communicate in either English or German and interview the candidate beforehand, to make sure his/her expectations meet our project activities.

There are no special skills required.

Regarding job substitution: our institution has enough employees to run the home of refugees. We host volunteers, to have the intercultural extra, which can add in terms of quality to our everyday work.

Number of volunteers hosted: 1

Risk prevention: From the beginning of the project we take care that the participants will live and work in safe areas. During the arrival days in the first week, we (Akzente, CO) are going to give them an idea of Salzburg and the activities that will take place. We will involve local people and EVS volunteers so that they can rely on local information and come back to us for questions and support.

The volunteer should be over 18 years, as we cannot offer the necessary supervision, protection and safety.

The working environment complies with Austrian law for safe working conditions.

In case of a crisis we count a lot on the experience of the staff of both organisations (HO and CO) involved. The aim is always to try to solve the problems together with the volunteer first on the level of the organisation itself, then together with the CO.

Problems around administrative issues will be solved together with the Coordinating Organisation Akzente whose staffs meet the volunteer on a regular basis to communicate all positive and negative feedback.

The mentor in the project is responsible to follow up the development of the volunteer in regular meetings to discuss their problems and advice them whenever it is needed.

## Motivation and EVS experience

The Caritas home for refugees would like to introduce young people from Europe into a new learning- and workingfield and give them an understanding of interculturality. We want to raise their interest in foreign cultures and show up the possible difficulties of being a stranger. The young person will be totally integrated in the home for refugees and can learn new things in the field of intercultural communication, the companionship of people with different nationalities and in the field of leisure time activities/entertainment for our clients (children, youngsters, families, single women and men) being always accompanied and instructed if necessary.

The volunteers are directly involved in the institution of the home for refugees; where even the supervision and instruction of the volunteers takes place. Furthermore, it exists also the possibility to get to know the whole organisation of CARITAS in Salzburg, with its different institutions.

The volunteer means an additional help for the team, is an additional contact person for our guests and due to the fact that he/she also comes from a foreign country can more easily build up personal relations with this people.

## Description of the organisation

The "CARITAS Verband Salzburg" is actively involved in the work with refugees. We operate two homes for refugees in Salzburg and Puch, where we mainly focus on the social support of the residents. We want to give shelter to the refugees until the legal proceedings are finished and it is clarified what happens to the refugees. We work together with various other institutions devoted to ease the fate of the refugees: Amnesty International, Refugee Service of the Protestant Church and other initiatives, also within the national CARITAS network and cooperate on an international level with the UNHCR.

The residents of the refugee home (55% men, 45% women and children) are transferred to our house after their status has been cleared in a so-called Erstaufnahmezentrum.

Our main focus is physical and psychological treatment. We want to empower asylum seekers not to loose their skills or renew their skills to have a selfconfident life in Austria. During their time with us they can clarify their situation and develop perspectives for themselves. They can stay until the end of their asylum proceedings.

Our past volunteers have contributed a lot of different valuable projects, insights and experiences to our house, our team and our clients. By letting them introduce their own projects according to their own motivation and abilities, we all learned from each other a win-win-win situation for the volunteer, our house and the refugees.